Water Environment Federation®
Preserving & Enhancing the Global Water Environment
Student Chapter

Student Chapter WEB Site Guideline

WEF®'s Students & Young Professionals Committee (SYPC) strives to build relationships with each of the 51 chartered Student Chapters, the Chapter advisors, and the Chapter's local affiliate Member Association. A Student Chapter WEB site is a great resource for your student members, but also can be valuable to others such as:

- WEF's 51 Chartered Student Chapters
- Member Association Student Activities chairs
- WEF SYPC
- Sponsors

Below find a list of WEB Guideline requirements and suggestions developed to help enhance your Student Chapter WEB site, and provide a model for those Student Chapters who will be creating a WEB site.

WEB GUIDELINE - Home Page Requirements as it relates to MEMBERSHIP:

- Place WEF Student Chapter Logo on your WEB Home page
- Provide name of your Student Chapter organization and any abbreviated name
- Provide Link to www.wef.org
- Provide Link to "Join WEF" – https://www.e-wef.org/timssnet/memberships/tnt_membership.cfm
- Provide link to www.weftec.org
- Provide link to your Local Member Association WEB Home Page
- Provide link to the List of WEF Student Chapter WEB Sites at

WEB GUIDELINE - Requirements as it relates to Student Chapter Business

- Place your Student Chapter Constitution and Bylaws on the WEB
- Provide the year your Student Chapter received a WEF Charter
- List your current year Student Chapter Officers to include position and e-mail
- List your Advisor and e-mail
- List your Student Chapter Mission Statement
- Provide name of other affiliated organizations, if Chapter is a *"Joint Chapter"*
- Provide your Annual Student Chapter Report
- Create a Student Chapter e-mail – Make is easy to communicate with your Chapter
- Place Student Chapter e-mail on WEB Home Page
- Provide a link to the WEF University Student Activities page at http://www.wef.org/MemberAssoc/MbrAssocProg/studentactivities.jhtml
- Provide mailing address of your Student Chapter

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WEB GUIDELINE - Suggestions as it relates to STUDENT CHAPTER ACTIVITIES

- Provide Chapter Meeting Dates/Times
- Introduce your Chapter Mascot
- Promote your Chapter "Quote of" the Day, Month, Year
- Provide Minutes from your meetings
- Provide recognition to guest speakers at your meetings (Bios, Photos, etc)
- Provide Student Chapter Social Activities (such as Treatment Plant Tours; Conferences attended; Seminars; Community Work; etc.)
- Provide recognition to Chapter members who won scholarships and awards
- Provide Chapter member recognition – those who are involved at the local Member Association level and in WEF (such as joining a committee; helping at annual conference; presenting a paper, etc.)
- Provide sponsor recognition
- Create a Resume Bank for Student Chapter members
- List names of Student Chapter members who have recently graduated
- Visit other Student Chapter WEB sites for ideas
- Strive to incorporate all that your Chapter is…while keeping it fun and interesting!

If you have any questions, please contact:

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*** As of September 8, 2003, there are 51 WEF Chartered Student Chapters with three new Student Chapters pending approval by the WEF Board of Directors on October 11, 2003 at WEFTEC.03 in Los Angeles, California.**

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