

Minneapolis Convention Center | Minneapolis, MN | Conference: March 31-April 3, 2020 | Exhibition: April 1-2, 2020

Exhibitor Contact Information

Company or Organization	
Contact Person	Title
Address	
City	State/Province
ZIP/Postal Code	Country
Work Number	Mobile Number
Email Address*	
Company Website	
Description of product/supply/service to be displayed:	

Deadline

To receive maximum exhibitor benefits, the Exhibit Space Reservation and Contract form should be received at WEF Headquarters no later than Monday, December 30, 2019. For all forms received after December 30, WEF cannot guarantee company listing in the onsite conference program; companies may instead be listed in an addendum.

Directory Listing Information can be found in the Exhibitor Service Manual at www.wef.org/ResBioExhibition.

Payment Information

Check Check # _____ is enclosed in the amount of \$ _____ for our exhibit space reservation. Date check mailed: _____

If paying by check, mail to:

Water Environment Federation
P.O. Box 38009 | Baltimore, MD 21297-8009

If paying by credit card, submit through:

<https://www.wefnet.org/payments> | Date submitted: _____
For category, use drop down for miscellaneous. Include conference name in the product description field.

Exhibitor Member Information

<input type="checkbox"/> Exhibitor Member Rate (\$2400 per 10' x 10' + \$75 per corner)	<input type="checkbox"/> Non-Member Rate (\$3000 per 10' x 10' + \$75 per corner)	<input type="checkbox"/> NEW Exhibitor Member
Exhibitor Member Name:	Exhibitor Member #:	Expiration Date:

Cancellations and Refunds: Cancellations received on or before December 30, 2019 will receive a 75% refund. Those received after December 30 will not receive a refund.

Space Requirements

Requested Booth Size _____ x _____	Booth Separation: Is location more important than being near a competitor? <input type="checkbox"/> YES <input type="checkbox"/> NO
Requested Booth Spaces 1st _____ 2nd _____ 3rd _____ 4th _____	List all competitors in show. Identify by company name, not by products displayed. Booth separation is not guaranteed. 1. _____ 2. _____ 3. _____ 4. _____

This agreement is between the Water Environment Federation (WEF) and the person or entity (Exhibitor) listed above. The parties agree as follows:

- Effective Date of Agreement: This agreement shall be made and effective only upon acceptance by WEF. WEF reserves the right to the Exhibition and may reject any and all proposed agreements or make any reassignments as necessary.
- Exhibit Space: WEF hereby grants the Exhibitor the right to use the assigned display space, provided all terms and conditions of the contract have been met.
- Rules and Regulations: The requirements set forth in the "WEF Residuals and Biosolids 2020 License for Exhibitors" (License) are made part of this Reservation and Contract by reference. Exhibitor acknowledges that it has had the opportunity to review the License that is available on www.wef.org/resbio-howto-exhibit-sponsor, and Exhibitor agrees to be bound by all terms and provisions in the License.
- Certify that the products to be displayed are used in the water and wastewater industry. The on-site sale and/or delivery of goods ("cash and carry") is not permitted. Any violation of this requirement will result in the termination of the existing contract for exhibit space.

Exhibiting Company Authorized Signature

Title _____ Date _____

FOR EXHIBITION MANAGEMENT USE ONLY

Exhibitor ID#	
Date Application and Payment Received	
Order Number:	
Space Number Assigned	
Booth Size & Type	
Total Space Cost (in U.S. funds)	\$ _____
Booth Payment Received (in U.S. funds)	\$ _____
Balance Due (in U.S. funds)	\$ _____
Accepted for the Water Environment Federation by:	Date: _____
2820-002	

Return signed contract to **Sarah Evans Moretti, Exhibition Sales, smoretti@wef.org**

*By providing e-mail address and signing this form, I consent to receive all communications sent by or on the behalf of the Water Environment Federation. An email address is required to receive exhibitor updates and attendee lists from WEF.