



**Collection Systems 2022
Exhibition: April 20-21
Huntington Place
(formerly TCF Center)
Detroit, Michigan**

Key Exhibitor Dates

February 22, 2022	Deadline - Notice of Intent to Use EAC*
March 8, 2022	Deadline - Exhibitor Certificate of Insurance (COI) submit to expoinfo@wef.org
March 21, 2022	Deadline - Discount price for all <i>Freeman</i> orders
March 21, 2022	Deadline - Discount price for Electricity, Water, A/V, and WiFi/Internet
March 22, 2022	Deadline - Exhibitor Directory submission for inclusion in printed program
March 22, 2022	Deadline - EAC* Agreement and EAC* Certificate of Insurance (COI)
March 24, 2022	First day freight shipments accepted at <i>Freeman</i> Advance Warehouse
March 28, 2022	Housing Cut-Off Date
April 1, 2022	Deadline - Cancellation of booth personnel registrations
April 14, 2022	Deadline - Last day freight shipments accepted at <i>Freeman</i> Advance Warehouse
April 15, 2022	Recommend order SWAP Lead Services by now
April 19, 2022	First day <i>Freeman</i> will accept direct-to-Showsite shipments at <i>Huntington Place</i>
April 19, 2022	Exhibitor move-in from 8:00am – 4:30pm
April 21, 2022	Exhibitor move-out from 3:30pm – 6:00pm

***EAC = Exhibitor Appointed Contractor:** An individual or company hired to set-up and dismantle your booth who is not an employee of your company or *Freeman*. These deadlines are only for exhibitors who are hiring a contractor for set-up and dismantle.