

Portland Crowne Plaza | Portland, OR | Conference: July 29-31 | Table Top Exhibition: July 30

Exhibitor Contact Information	
Company or Organization	
Contact Person	Title
Address	
City	State/Province
ZIP/Postal Code	Country
Work Number	Mobile Number
Email Address*	
Company Website	

Deadline

To receive maximum exhibitor benefits, the Exhibit Space Reservation and Contract form should be received at WEF Headquarters no later than Thursday, May 31, 2018. For all forms received after May 31, WEF cannot guarantee company listing in the onsite conference program; companies may instead be listed in an addendum.

Directory Listing Information can be found in the Exhibitor Service Manual at www.wef.org/DRS18Exhibition

Payment Information	
<input type="checkbox"/> Check	Check # _____ is enclosed in the amount of \$ _____ for our exhibit space reservation. Date check mailed: _____

If paying by check, mail to:

Water Environment Federation
P.O. Box 38009 | Baltimore, MD 21297-8009

If paying by credit card, submit through:

<https://www.wefnet.org/payments> | Date submitted: _____

*For category, use drop down for miscellaneous.
Include conference name in the product description field.*

Exhibitor Member Information		
<input type="checkbox"/> Exhibitor Member Rate: \$1,700	<input type="checkbox"/> Non-Member Rate: \$1,900	<input type="checkbox"/> NEW Exhibitor Member
Exhibitor Member Name:	Exhibitor Member #:	Expiration Date:

Cancellations and Refunds

Cancellations received on or before May 31 will receive a 75% refund. Those received after May 31 will not receive a refund.

Space Requirements	
Requested Table Tops 1st _____ 2nd _____ 3rd _____ 4th _____	Table Top Separation: Is location more important than being near a competitor? <input type="checkbox"/> YES <input type="checkbox"/> NO List all competitors in show. Identify by company name, not by products displayed. Table separation is not guaranteed.
	1. _____
	2. _____
	3. _____

This agreement is between the Water Environment Federation (WEF) and the person or entity (Exhibitor) listed above. The parties agree as follows:

- Effective Date of Agreement: This agreement shall be made and effective only upon acceptance by WEF. WEF reserves the right to the Exhibition and may reject any and all proposed agreements or make any reassignments as necessary.
- Exhibit Space: WEF hereby grants the Exhibitor the right to use the assigned display space, provided all terms and conditions of the contract have been met.
- Rules and Regulations: The requirements set forth in the "WEF Disinfection and Reuse Symposium 2018 License for Exhibitors" (License) are made part of this Reservation and Contract by reference. Exhibitor acknowledges that it has had the opportunity to review the License that is available on www.wef.org/DRS18Exhibition, and Exhibitor agrees to be bound by all terms and provisions in the License.
- Certify that the products to be displayed are used in the water and wastewater industry.
- I understand that by providing my fax number on this form I consent to receive faxes sent by or on behalf of the Water Environment Federation.

Exhibiting Company Authorized Signature

Title

Date

FOR EXHIBITION MANAGEMENT USE ONLY	
Exhibitor ID#	
Date Application and Payment Received	
Space Number Assigned	
Space Size	
Total Space Cost (in U.S. funds)	\$
Booth Payment Received (in U.S. funds)	\$
Balance Due (in U.S. funds)	\$
Accepted for the Water Environment Federation by:	Date:
_____ 2827-002	_____

Return signed contract to Sarah Evans Moretti, Exhibition Sales, smoretti@wef.org

*Valid email address required to receive communications and attendee lists from WEF