



Nutrient Removal and Recovery Conference 2018: *Innovating, Optimizing, and Planning*

**June 18 – 21, 2018
Hilton Midtown
Raleigh, North Carolina, USA**

POSTER PREPARATION

Technical Details

1. **Poster Size:** The entire poster presentation must fit on a 46 inch high by 94 inch wide (117 cm by 239 cm) mounting board often referred to as an easel. The mounting boards will be provided onsite.
2. **Mounting:** The mounting boards will have a neutral background. You should adhere your poster units to the board with Velcro or push pins. We will have a supply of push pins on hand if you cannot bring your own.
3. **When in Doubt:** Remember that your audience must be able to read your material from a distance of 6 feet (2 meters).
4. **More Assistance:** If you need more help with the layout of your poster, please contact WEF by emailing Nutrient2018@wef.org

Frequently Asked Questions

Q. When can I display my poster at the conference?

A. Presenters can set their posters up during the full duration of the conference. Refer to the technical program for session details and scheduling. WEF will confirm onsite location details and specific board assignments to all presenters just ahead of the conference. Below are the days and times you can display your poster:

Tuesday, June 19, 8:30 AM – 5:00 PM

Wednesday, June 20, 8:30 AM – 5:00 PM

Thursday, June 21, 8:30 AM – 12:00PM

Q. When do I have to take down my poster?

A. You are responsible to setup your poster in the morning and tear down your poster at the end of the assigned day. All posters left behind will be removed and recycled.

Q. How do I transport my poster to the conference?

A. You can bring your poster with you on the airplane, and we recommend that you do not check this as part of your luggage in case of loss. You can research to see if there is a business center near the hotel for more convenient (though expensive) printing onsite. Lastly you can have it mailed to the conference hotel at your own attention. Please contact the hotel for information pertaining to shipping.

Q. Can I still present my poster if I don't complete the extended abstract?

A. Unfortunately, no. All program presenters are required to submit to the conference proceedings and poster presenters are not an exception. However, poster presenters are granted the opportunity to submit an extended abstract (a shorter document still following all manuscript guidelines, but only 3-5 pages in length).