



Program Development Request Form

AWWA/WEF and the Planning Committee are reaching out to you to be a part of the inaugural Transformative Issues Symposium on Affordability. This new event will feature presentations and interactions with affordability thought leaders from across the water sector. **Request forms must be submitted by March 2, 2018. Forms submitted after March 2, 2018 will not be accepted.**

Focus areas include and are not limited to identifying affordability concerns, utility case studies and best practices, regulatory and legal issues, and rate-setting practices.

AWWA/WEF are looking for sessions that are 90-minutes in length and propose innovative content delivery methods. Suggested sessions include:

- small group discussions,
- problem-solving scenarios,
- panel discussions,
- analyzing and/or evaluating a case study, and/or
- creating an action plan for implementing a solution.

This is a writable PDF document. Please key in answers to the questions; check the appropriate boxes, and use one of the following two options to submit the form:

- a. Save and attached the form to an email to Barb Martin (bmartin@awwa.org).
- b. Click on the submit button below to send via email to bmartin@awwa.org.

Session Title (not to exceed 128 characters, including spaces and punctuation):

Submitter/Moderator: _____

Affiliation: _____

Phone: _____ Email: _____

presented by:



Portions of the information below will be used in the printed and/or online program. Ensure information is complete and accurately portrays the session to attendees.

Long Description (250 characters, including space and punctuation) – Describe the session and why attendees should attend:

Session Background Information (Limit 1,000 words) – Describe the session, include general background information and why the sessions should be added to the program:

Learning Objectives:

List 2-3 learning objectives that attendees will gain from the session. Focus on new knowledge and skills that will impact their job performance. Each learning objective should be one sentence, include an action verb and direct object.

1. _____
2. _____
3. _____

Session Details:

Presenter #1:

Title: _____

Presentation Length (in minutes): _____

Presentation description (125 characters, including space and punctuation):

Presenter Name: _____

Affiliation: _____

Phone: _____ Email: _____

Presenter #2:

Title: _____

Presentation Length (in minutes): _____

Presentation description (125 characters, including space and punctuation):

Presenter Name: _____

Affiliation: _____

Phone: _____ Email: _____

Presenter #3:

Title: _____

Presentation Length (in minutes): _____

Presentation description (125 characters, including space and punctuation):

Presenter Name: _____

Affiliation: _____

Phone: _____ Email: _____

Please describe the proposed format for this session:

Will this session include a panel discussion?

- Yes
- No

Does your session require any special equipment and/or room set (Internet access, flipcharts, roundtables, etc.)

- Yes
- No

If yes, please specify: _____