

How To Access Applications

You will receive an email with instructions on how to set your password. After you have done so, use this link <<https://wef.secure-platform.com/a/>> to access all the applications. A pdf of all the applications will be included with a copy of this ppt and the training call video.

HOME MY ACCOUNT **WEF AWARDS** **WEF CANHAM GRADUATE STUDIES SCHOLARSHIP** **MS4 AWARDS** **IWS CHALLENGE**

PILOT MEMBER ASSOCIATION GRANT

Ignore everything highlighted in yellow

Login to Complete an Application or to Access Judging Panel

Thank you for visiting the Water Environment Federation awards and competition system.

Please select a menu item to the left, or from the top menu to continue.

Email Address *

Password * [lost password?](#)

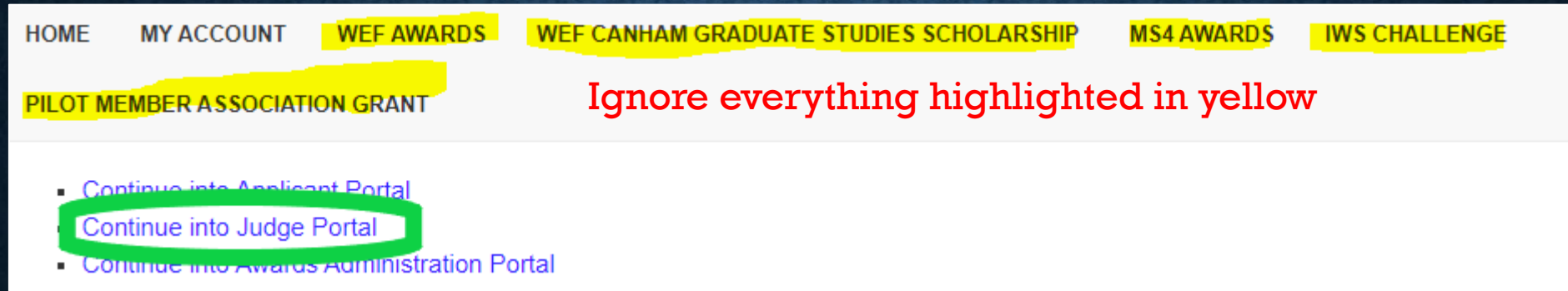
remember me

Login

The [Water Environment Federation](#) is a not-for-profit association that provides technical education and training for thousands of water quality professionals who clean water and return it safely to the environment. WEF members have proudly protected public health, served their local communities, and supported clean water worldwide since 1928.

How To Access Applications

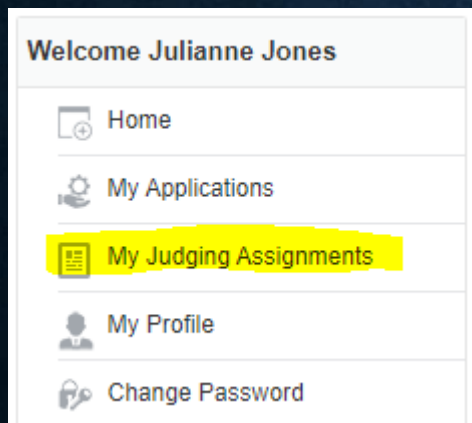
Click on “Continue into Judge Portal” or you might see “My Judging Assignments”



HOME MY ACCOUNT WEF AWARDS WEF CANHAM GRADUATE STUDIES SCHOLARSHIP MS4 AWARDS IWS CHALLENGE
PILOT MEMBER ASSOCIATION GRANT

Ignore everything highlighted in yellow

- Continue into Applicant Portal
- Continue into Judge Portal
- Continue into Awards Administration Portal



Welcome Julianne Jones

- Home
- My Applications
- My Judging Assignments
- My Profile
- Change Password

How To Access Applications

If you reviewed apps in the past, you will see the following. Please click on “Open” by the 2021 applications. If you are new to reviewing, you will see the image on the next slide.

Home / My Judging Assignments

Select Entry Round

Search:

Program	Round	# Pending	# Judged	Action
Water Leadership Institute 2019 - Application	Main	0	174	Open
Water Leadership Institute 2020 - Application	Main	0	119	Open
Water Leadership Institute 2021 - Application	Main	0	1	Open

Display records

1

How To Access Applications

You will get to this page and can see all the applications you need to review. For more instructions on how to review, click on “Click Here For Review Instructions”. You can also Download all to PDF or just view them within the review portal. There’s now an option to also export your scores into Excel. To review the application, click on View Application. Applications are sorted by Descending Application Code (DESC Application Code) by default, you can change the sort view if you like.

Water Leadership Institute 2021 Application Review

[Click Here For Review Instructions](#)

DESC Application Code

VIEW APPLICATION

Score:
25

Jones, Julianne
Application # 4765
Please use a scoring of 1 (low) – 5 (high) for each of the review categories. Each applicant will have a maximum score of 25. **If you feel you have a conflict of interest in grading a candidate, please recuse yourself from reviewing that application.** You can do this by clicking on "View Application" and then click on "Recuse Myself from Judging this Submission" on the right.

Items 1 -1 of 1

Refine your search

Search

Status: Any

Scored
 Unscored

[Reset all filters](#)

[Download all to PDF](#)
[Export Score Summary to Excel](#)
[Export Score and Comments to Excel](#)

How To Review Applications

Content will be listed in two columns: on the left, it should show you the name of the applicant. Click “Next” here to view their full submission. On the right side, you will find the review form. If you have a conflict of interest, you should click “Recuse Myself from Judging this Submission”.

The screenshot shows a web interface for reviewing applications. It is divided into two main columns. The left column contains 'Entry Information' with a link to 'Water Leadership Institute 2019 Application'. Below this is a form for 'Name of Applicant *' with two input fields: 'First Name' containing 'Abhiram' and 'Last Name' containing 'Satyadev'. At the bottom of this column is a 'Next' button. The right column displays the applicant's name 'Satvadev Abhiram' (circled in green), a link to 'Recuse Myself from Judging this Submission' (circled in green), the category 'General', the application number '1284', and a 'Download as PDF' link. Below the right column is an 'Evaluation Form' section.

<p>Entry Information → Water Leadership Institute 2019 Application</p> <hr/> <p>Name of Applicant *</p> <p>First Name: <input type="text" value="Abhiram"/></p> <p>Last Name: <input type="text" value="Satyadev"/></p> <p>Next</p>	<p>Satvadev Abhiram</p> <p>Recuse Myself from Judging this Submission</p> <p>Category: General</p> <p>Application # 1284</p> <p>Download as PDF</p> <hr/> <p>Evaluation Form</p>
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How To Review Applications

There are five questions. Select a number from the drop down to score their application, with 1 as the worst and 5 as the best. Each question has their own scoring.

Evaluation Form

Career Path/Experience *

Related to Question 1 on the application "Please provide a short introduction / biography [consider including information related to your education, career path, current employer, job function(s), extracurricular activities, and/or hobbies]."

Does the individual describe evolution or progression? Do they participate in challenging work projects or continuing education? Do they participate in volunteer activities or other personal challenges?

Please use a scoring of 1 (low) – 5 (high).

Motivation/Why Participate *

Related to Question 2 on the application: "Please describe why you would like to be a part of the 2021 Water Leadership Institute and what you most hope to gain through participation in the program?"

Is the participant motivated to improve the sector and work with others to do this?

Please use a scoring of 1 (low) – 5 (high).

Leadership Commitment *

Related to Question 3 on the application: "Please provide a listing of your membership(s), committee involvement(s), and/or leadership role(s) in professional, community, or other organizations [include the formal organization name, your role/title, and service timeframe]. As applicable, please include brief details highlighting your service accomplishments for the listing."

Does this individual participate in leadership activities or a show commitment to leadership inside and/or outside of work?

Please use a scoring of 1 (low) – 5 (high).

Leader Admire *

Related to Question 4 on the application: "Please tell us about a leader that you admire and how (and/or why) they have impacted your career in the water industry. "

What traits do they admire in leaders? Do they strive for traits that would benefit our sector?

Please use a scoring of 1 (low) – 5 (high).

How To Review Applications

We have also asked for a reference letter this year to help us decide who to choose. You can find it on the left side of the screen below the application. Please include comments you have after reading the reference letter in the comments section. In addition, please write down any other thoughts about this person's application in the comment box.

Reference Letter

To assist the Selection Committee, please provide a 1-page Letter of Reference from an individual (family members and relatives are excluded) that has direct experience with your leadership qualities, characteristics, and capabilities. At a minimum, this letter should include at least two reasons why you should be accepted into this program.

Name of Reference *

Email Address for Reference *

Upload Reference Letter *

Note: The file should be uploaded as a pdf and named: LASTNAME_FIRSTNAME-RefLetter.

PERSING_BRIAN-RefLetter.pdf

OvercomingAdversity *

Reference to Question 5 on the application "You are working in a remote team when a team member tasked with critical tasks has become unresponsive. How would you overcome this adversity and turn it into an opportunity for personal development?"

Is this question well thought out?

Please use a scoring of 1 (low) – 5 (high).

Comments


Please note any compliments or concerns here. The comment section will be essential in developing the best WLI class possible, so please use it to record your thoughts. We will discuss them on the selection call.

How To Review Applications

There is a question at the bottom asking if this person should be considered for a scholarship based on their answers below. If someone has said they don't want to be considered, please select No. There's space for you to add any comments as to why they should or should not be considered. There's no need to add a comment if the applicant said they don't want to be considered.

Scholarship *

Should this person be considered for a scholarship based on their answers to the scholarship questions?
(If they answered No to the scholarship question just mark No here and keep the comments blank.)

Select 

Why?

Why should/shouldn't this person be considered for a scholarship?
(Question not required to be answered)

How To Review Applications

At the bottom of the review form you have three options

- Cancel and Go Back will not save your scores and will take you to the previous page where all the applications are listed.
- Save and Back to List will save your scores and take you to the previous page.
- Save and Go to Next will save your scores and take you to the next application so you can continue to review them.

Cancel and Go Back

Save and Back to List

Save and Go to Next