

**Atlantic Canada Water and Wastewater Association
Government Relations Director
Terms of Reference
Revised December 2018**

Role:

The Government Relations Director serves on the Board of Directors of the Atlantic Canada Water and Wastewater Association and is a voting member. The Government Relations Director is responsible for all aspects within the ACWWA relating to government relations.

The Government Relations Director also serves as the ACWWA's CWWA Director on the Board of the Canadian Water and Wastewater Association and the ACWWA's Representative on the AWWA's Canadian Affairs Committee (CAC).

The Government Relations Director shall be a member of the American Water Works Association due to the requirement to sit on the AWWA CAC. As well, they are encouraged to also become members of the Water Environment Federation.

Term:

The term of the Government Relations Director is three years with a maximum of two consecutive terms.

Reporting Structure:

The Government Affairs Committee reports to the Government Relations Director.

Duties and Responsibilities:

- Attends all meetings of the ACWWA Board and keeps the Board informed with a written status report for each meeting.
- Serves as ACWWA's CWWA Director on the CWWA Board (see the CWWA Director Terms of Reference).
- Serves as ACWWA's Representative on the AWWA-CAC (see the ACWWA Representative on the AWWA-Canadian Affairs Committee Terms of Reference).
- Provides contributions to the ACWWA Magazine where appropriate.
- Provide strategic direction for each Technical Committee with linkage to the Board's strategic direction, and assist them in establishing committee goals for each fiscal year.
- Assist the Atlantic Canada Water and Wastewater Association in creating an inclusive, diverse and equitable membership and in establishing an organizational environment that recognizes, encourages, celebrates, and effectively utilizes each individual member's talents.

- **Goals and Objectives:**

- Liaison between the Government Affairs Committee and the ACWWA Board.
- Liaison between the CWWA Board and ACWWA Board.
- Liaison between the AWWA-CAC committee and the ACWWA Board.

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