

Atlantic Canada Water and Wastewater Association

Member Involvement Director

Terms of Reference

Revised ~~June 2016~~ December 2018

Role:

The Member Involvement Director serves on the Board of Directors of the Atlantic Canada Water and Wastewater Association and is a voting member. The Member Involvement Director shall be a member of the American Water Works Association or the Water Environment Federation.

- ~~• Assist the Atlantic Canada Water and Wastewater Association in creating a diverse and inclusive membership and establishing an organizational environment that recognizes, encourages, celebrates, and effectively utilizes each individual member's talents.~~

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Term:

The term of the Member Involvement Director is three years with a maximum of two consecutive terms.

Reporting Structure:

The Water for People Committee, Young Professionals Committee, and Operator Involvement Committee all report to the Member Involvement Director.

Duties and Responsibilities:

- Ensures that the Water for People Committee, Young Professionals Committee, and Operator Involvement Committee have a Chair.
- Provides the support required in order for the Committees to execute their functions effectively.
- Maintains contact with Water for People, Young Professionals, and Operator Involvement Chairs.
- Provides liaison between the Committee Chairs and the ACWWA Board and provides the Board with updates on Committee activities, needs, and initiatives.
- Advises Committee Chairs of relevant Board decisions that may impact their committee.
- Participates in all aspects of the Board's function, and represents the Board at Committee events where possible.
- Assist the Atlantic Canada Water and Wastewater Association in creating an inclusive, diverse and equitable membership and in establishing an organizational

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environment that recognizes, encourages, celebrates, and effectively utilizes each individual member's talents.

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Goals and Objectives:

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- Young Professionals: Continue to support and grow the Young Professional chapter within the ACWWA region.
- Water for People: Encourage local participation in WFP fundraising activities; increase awareness of Water for People Canada and its purpose among ACWWA members.
- Operator Involvement: ~~Continue to grow and promote the annual Top Ops competition, investigate the feasibility of introducing further operator focused events at future conferences (i.e. wastewater competition, pipe tapping, "Meter Madness")~~ Suspended for the time being.

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