Atlantic Canada Water and Wastewater Association
Member Involvement Director
Terms of Reference

Revised December 2018

Role:

The Member Involvement Director serves on the Board of Directors of the Atlantic Canada Water and Wastewater Association and is a voting member. The Member Involvement Director shall be a member of the American Water Works Association or the Water Environment Federation.

Term:

The term of the Member Involvement Director is three years with a maximum of two consecutive terms.

Reporting Structure:

The Water for People Committee, Young Professionals Committee, and Operator Involvement Committee all report to the Member Involvement Director.

Duties and Responsibilities:

- Ensures that the Water for People Committee, Young Professionals Committee, and Operator Involvement Committee have a Chair.
- Provides the support required in order for the Committees to execute their functions effectively.
- Maintains contact with Water for People, Young Professionals, and Operator Involvement Chairs.
- Provides liaison between the Committee Chairs and the ACWWA Board and provides the Board with updates on Committee activities, needs, and initiatives.
- Advises Committee Chairs of relevant Board decisions that may impact their committee.
- Participates in all aspects of the Board's function, and represents the Board at Committee events where possible.
- Assist the Atlantic Canada Water and Wastewater Association in creating an inclusive, diverse and equitable membership and in establishing an organizational environment that recognizes, encourages, celebrates, and effectively utilizes each individual member's talents.

Goals and Objectives:

- Young Professionals: Continue to support and grow the Young Professional chapter within the ACWWA region.
- Water for People: Encourage local participation in WFP fundraising activities; increase awareness of Water for People Canada and its purpose among ACWWA members.
- Operator Involvement: Suspended for the time being.

Approved XXX