

# Atlantic Canada Water & Wastewater Association

## Education Committee

### Training Needs Survey

The ACWWA Education Committee is conducting a Training Needs Assessment to determine the training needs of both its members and other stakeholders in the water and wastewater industry.

The Committee is soliciting feedback from municipalities to determine the training needs of their staff involved in the operation of their water and wastewater facilities. We would appreciate if you could take the time to complete the following questionnaire.

#### PART I – WORKSHOP/TRAINING SUGGESTIONS

Please check the courses of interest and add any suggestions in the space provided.

##### 1. Management Courses

The following courses are designed for people who manage and make decisions for water and wastewater facilities. The target audience would include utility managers, municipal politicians and municipal managers.

<input type="checkbox"/>	Planning and Budgeting
<input type="checkbox"/>	Due Diligence
<input type="checkbox"/>	Regulatory Framework
<input type="checkbox"/>	Standards
<input type="checkbox"/>	Planning and Budgeting
<input type="checkbox"/>	Develop a Consumer Confidence Report
<input type="checkbox"/>	Emergency Planning
Suggested Courses:	

##### 2. Technical Courses

The following courses are focused on the technical aspects of the water and wastewater industry. The target audience would include consultants, engineers, and operators.

<input type="checkbox"/>	CT Disinfection Concepts
<input type="checkbox"/>	Data Management and Analysis
<input type="checkbox"/>	Water Distribution System Design
<input type="checkbox"/>	Hydraulics
<input type="checkbox"/>	Water Chemistry Analysis
<input type="checkbox"/>	Water Design Guidelines
<input type="checkbox"/>	Facility Security
Suggested Courses:	

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##### 3. Operational Courses

The following courses are designed to assist water and wastewater operators in the operation of their facilities.

<input type="checkbox"/>	Laboratory Procedures
<input type="checkbox"/>	Pump Operation and Maintenance
<input type="checkbox"/>	Chlorination
<input type="checkbox"/>	Cross Connection Control
<input type="checkbox"/>	Basic Mathematics
<input type="checkbox"/>	Chemical Feed Systems
<input type="checkbox"/>	Corrosion Control Methods
<input type="checkbox"/>	Water Metering
<input type="checkbox"/>	Valves
<input type="checkbox"/>	Hydrants
<input type="checkbox"/>	Operations and Maintenance
<input type="checkbox"/>	Basic Instrumentation
<input type="checkbox"/>	Basic SCADA and Control Systems
<input type="checkbox"/>	Leak Detection
<input type="checkbox"/>	Inflow and Infiltration
<input type="checkbox"/>	Lift Station Design and Maintenance
<input type="checkbox"/>	Pipeline Cleaning and Maintenance
Suggested Courses:	

##### 4. Preferred Locations

Please indicate your preferred location for training.


**PART II – BACKGROUND INFORMATION (optional)**

In order for the ACWWA Education Committee to better understand your needs, please answer the following questions:

What municipality do you work for?

What is your position?

What is your perception of the importance of drinking water in your community?

Do you feel there are barriers to getting yourself and/or your operational staff out to training? Please explain.

**PART III – POTENTIAL INSTRUCTORS**

If your municipality has staff that would be interested in instructing a course, please provide the following information:

- Contact information;
- Topics they may be comfortable instructing;
- Locations they would be able to travel to instruct; and
- Whether they are bilingual.

Name	Contact Info	Topics	Locations	Bilingual

**Please Return Completed Survey to the ACWWA**

Box 28141  
Dartmouth, NS  
B2W 6E2

**FAX – (902) 435-7796**

[contact@acwwa.ca](mailto:contact@acwwa.ca)