What make my session interactive?

A technical session becomes interactive when the session agenda includes at least one of various **attendee engagement activities**. Some examples include open discussion to break-out groups.

PRESENTATION PREP

As interactive speakers, you may find yourselves with presentation times ranging from **five to fifteen** minutes. Do not let this discourage you!

SHORTER PRESENTATION TIME IS NOT EQUAL TO LESS SPEAKING TIME!

Create focused presentation slides.

Remember, the attendees have access to your full paper within the conference proceedings.

Who, What, When, Where, and How?
Use your presentation time to focus on the essentials. The power point slides are to enhance what you have written in your paper the details, facts, and figures mentioned in your paper. Telling your story should be the aim of your presentation.

Meet with the rest of your session members.

Technical sessions do not consist of just one speaker. You will be presenting alongside other speakers and facilitators.

Facilitator(s) are responsible for scheduling a minimum of three prep calls for interactive technical sessions. **If do not hear from your facilitator(s) by June 1st, please reach out first.** If you find your facilitator is unresponsive, email speakers@wef.org.

The keys to successful interactive sessions are **teamwork** and **coordination**. When the speakers and facilitators are on the same page the attendees find it easier to follow along.

WEFTEC ENGAGEMENT ACTIVITES

Activities consisting of 15-minute presentations followed by 10-minute activity periods.
Case Study Analysis
Conversations and Input
Facilitated Discussion

Consist of 5 to 10-minute presentations followed by long periods of discussion.
20-minutes for KDF | 30+ minutes for Panels
Panel Discussion
Knowledge Development Forum

Presentation and activity time lengths vary based on session agenda.
Unique Session

How do I find my engagement activity?

In the **speaker portal**, your session's engagement activity is listed in the (1) **session description**, (2) **session agenda**, and (3) **session guide**.

OPTIMIZE ACTIVITY TIME

Engagement activity time is your time too.
Interactive speakers are considered active participants in the engagement activities held throughout the session.

Consider these activities as an opportunity to deep-dive into the information you have presented.

How to engage as a speaker:
Create questions to ask attendees. Make sure these questions relate back to your presentation.

Join the discussion! Push forward discussion. If your session room has round tables, join one.

Ask the audience for a different perspective. Listen to feedback from those who work at different organizations and utilities that range in size.

Throw questions at the other speakers. Find out if your fellow experts share the same opinion.