

2017-2018 House of Delegates Work Group Charter

Work Group Title: *Operator Initiative Workgroup*

Work Group Description: *This workgroup will seek to assist the WEF Operator Advisory Panel in its mission of promoting and supporting the professional operator through the development of promotional materials to support and encourage participation in WEF operator-oriented programs and services, including the Operator Ingenuity Contest. The workgroup will also assist in the Panel's current efforts to survey MA's on operator workforce development, assist in the review of existing operator training materials (both WEF and MA developed) to provide a gap analysis for content. The workgroup will also assist in other WEF operator initiatives as the need arises. This includes but is not limited to the following:*

- *Promoting:*
 - *The role of the professional operator in the community*
 - *WEF Operations Challenge*
 - *WEF OWWLs*
- *Promoting and endorsing ABC Professional Operator Designation*
- *Passing along information for utility managers on how to support operators in the workplace*
- *Inform MAs about available WEF and other operator training materials*
- *Distributing operator-oriented articles for MA magazines*
- *Defining long-term MA operator training strategy working with OAP*

A minimum of one member of this workgroup will act as a liaison to the Operator Advisory Panel and one member will act as a liaison to the WEF Plant Operations and Maintenance Committee. These delegates will act as liaisons to share information that avoids duplicating efforts.

Work Group Leader: *Todd Wibright*

Work Group Leader Contact Information: *wibrightt@cityofgrandville.com*

Work Group Vice Chair: *Christine Volkay-Hilditch*

Work Group Vice Chair Contact Information: *Childitch@cityoflancasterpa.com*

Sub Group Subcommittee Leaders: *None at this time*

Work Group Goals and Deliverables:

See goals and deliverables listed above in charter description.

Work Group Schedule of Deliverables:

Speaker of the House Report Dates:

- *Mid Year – Jan #, 2017*
- *Spring – Mar #, 2017*
- *Summer – Jul #, 2017*
- *Final – Aug #, 2017*

Internal Review Deadlines: To be determined by Work Group Leader

Work Group Schedule of Conference Calls: *to be determined at WEFTEC*

Work Group Member Expectations:

Duties and Responsibilities of Work Group Leader:

- Act as a liaison for HOD Steering Committee and Speaker of the House.
- Preside over the initial Work Group meeting at WEFTEC.
- Conduct Work Group progress meetings via conference call.
- Appoint a Work Group Vice Chair and Subgroup Leaders.
- Prepare four written reports for the Speaker of the House describing the progress of the Work Group.
- Appoint presenters for the HOD meeting at each WEFMAX.

Duties and Responsibilities of Work Group Vice Chair:

- Assist Work Group Leader as needed.
- Assist Work Group Leader at the initial WEFTEC meeting including taking and distributing meeting minutes.
- Preside over monthly meetings if Work Group Leader is unavailable.
- Take minutes during the monthly meetings and distribute an action item list following the meeting.

Duties and Responsibilities of Subgroup Leader:

- Act as a liaison for the Subgroup and Work Group Leader.
- Preside over Subgroup progress meetings.
- Attend and be prepared for Work Group progress meetings.
- Provide verbal updates of Subgroup progress at monthly meetings or a written update if unable to attend.
- Provide four written updates for Work Group Leader to include in the Speaker of the House Reports.

Duties and Responsibilities of all Work Group Members:

- Serve as a representative for your MA or interest group (DAL) during discussions.
- Participate in Work Group and Subgroup calls on a regular basis.
- Be prepared for monthly meeting and responsive to email requests.
- *TBD by Work Group*

Work Group Roster:

First Name	Last Name	Member Association	Email Address
Nina	Andgren	Virginia WEA	nina.andgren@uosa.org
Todd	Boling	Delegate-at-Large	tboling@ci.norfolk.ne.us
Jon	Brown	Iowa WEA	jobrown1950@gmail.com
Marc	Bryson	West Virginia WEA	marc.bryson@steptoe-johnson.com
Ronald	Cavalieri	Florida WEA	ronald.cavalieri@aecom.com
Shellie	Chard	Oklahoma WEA	shellie.chard@deq.ok.gov

Jennifer	Crosby	British Columbia W&WA	jennifer.crosby@metrovancover.org
Betsy	Drake	North Carolina WEA	betsy.drake@townofcary.org
Richard	Eustace	New Jersey WEA	rde656@yahoo.com
Thomas	Fishbaugh	Ohio WEA	tfish@fishbaugh.com
Bradley	Fix	Delegate-at-Large	befix@cityofshelbyvillein.com
Keith	Hobson	Speaker-Elect	khobson@foxeng.com
Timo	Jansen	Western Canada WEA	tim.jansen@saskwater.com
Aimee'	Killeen	Speaker	aimeekilleen@providenceeng.com
Jeanette	Klamm	Kansas WEA	ijklamm@lawrenceks.org
Bryan	Lane	Mississippi WEA	mts.bryanlane@gmail.com
Scott	Langner	South Dakota WEA	slangner@smithfield.com
Theodore	Lynch	North Carolina WEA	tj.lynych@raleighnc.gov
Glen	McManus	WEA of South Carolina	glenm@re-wa.org
Fred	McNeill	New England WEA	fmcneill@manchesternh.gov
Gary	Merriman	Indiana WEA	Gary.merriman@cityoffortwayne.org
Dean	Miller	Delegate-at-Large	Deamil@aol.com
Debra	Ness	Illinois WEA	debranness1360@comcast.net
Richard	Pope	New York WEA	rpope@hazenandsawyer.com
Jeff	Rabas	Rocky Mountain WEA	jeffr@recinc.net
Lonn	Rasmussen	WEA of Utah	lonn@cid.utah.gov
Rebecca	Rose	Illinois WEA	rebecca.rose@mwr.org
Michael	Rosenberg	California WEA	mrosenberg@sandiego.gov
Leanne	Scott	Kentucky-Tennessee WEA	leanne.scott@nashville.gov
Greg	Turner	Nevada WEA	gturner@cleanwaterteam.com
Jim	Utter	Iowa WEA	jutter@altoona-iowa.com
Christine	Volkay-Hilditch	Pennsylvania WEA	Childitch@cityoflancasterpa.com
Jennifer	Warren	Alaska WWMA	jenny@gvjones.com
Todd	Wibright	Michigan WEA	wibrighntt@cityofgrandville.com
Tom	Wiedmeier	Georgia AWP	twiedmeier@augustaga.gov
Mike	Kyle	Operator TF (WEF)	mkyle@lasa.org
Scott	Wilson	WEF Staff	swilson@wef.org